



MECKLENBURG COUNTY IS SEEKING A HISTORIC LANDMARKS COMMISSION EXECUTIVE DIRECTOR



COMMUNITY OVERVIEW

Mecklenburg County is home to over a million residents and the City of Charlotte. With its trees, lakes and green open spaces, diverse communities, arts, culture, entertainment and range of professional and minor league sports teams, people who come to Mecklenburg County find an energized downtown (also known as "Uptown") and a variety of living options and leisure activities. Community leaders aspire to be the best in all of its endeavors while preserving traditions and not compromising on a superb quality of life.

Charlotte-Mecklenburg has the excitement of a cosmopolitan city and the ease of Southern charm; it's a world class destination. The County includes the City of Charlotte; the towns of Cornelius, Davidson, and

Huntersville (north of Charlotte); and the towns of Matthews, Mint Hill, and Pineville (south and southeast of Charlotte).

Mecklenburg County is the most populous county between Atlanta, Georgia and Washington, D.C. In fact, between 2005 and 2015, the metropolitan region's population growth rate averaged 2.6 percent. Over the last decade, Mecklenburg County has attracted a large and growing number of people from around the country and the world. As a major hub for American Airlines – one of the country's largest airlines – it is easy to get to Mecklenburg County. This access has helped attract several Fortune 500 and 1000 companies that bring millions of investment dollars into the local economy.

COUNTY GOVERNMENT

The North Carolina Constitution gives residents of all counties the right to elect a Board of County Commissioners (BOCC). Since 1994, Mecklenburg County has been governed by a nine-member BOCC with six members elected by districts and three elected at-large. The BOCC appoints a County Manager who is the CEO of the organization. For more information about Mecklenburg County, please visit the County website at MeckNC.gov.



DEPARTMENT OVERVIEW

Created in July 1973 by joint action of the Charlotte City Council and the Mecklenburg County Board of Commissioners, the Charlotte-Mecklenburg Historic Landmarks Commission (HLC) derives all of its powers from State Enabling Legislation. The fundamental purpose of the Commission is to recommend the designation of properties (real and personal) for historic landmark designation and to secure the preservation of same through exercising design review and by acquiring and selling fee simple or lesser included interests in endangered historic landmarks.

The HLC is an agency of Mecklenburg County. The HLC has 12 members with five key committees: Executive, Survey, Design Review, Projects and Nominating. The Board of County Commissioners appoints 6 members, the Charlotte City Council appoints 4 members, and the Mayor of Charlotte appoints 2 members. All members are appointed for 3-year terms and are eligible for reappointment for an additional 3-year term.

The Historic Landmarks Commission protects properties in four fundamental ways.

- It **recommends the designation** of individually significant properties as historic landmarks.
- It **buys and sells fee simple or lesser** included interests in endangered historic landmarks through its revolving fund (currently containing funds in excess of \$2.5 million) and places preservation covenants in the deeds when the properties are sold.
- It **administers design review** over intended material alterations of historic landmarks.
- It **educates** the general public about the significance of historic landmarks.

Additional information on the Charlotte-Mecklenburg Historic Landmarks Commission can be found here
<http://landmarkscommission.org>

CANDIDATE PROFILE

Mecklenburg County is seeking a dynamic and creative individual to lead the Historic Landmarks Commission through its next phase of growth and evolution. The HLC Executive Director is responsible for the overall vision of Mecklenburg County's Historic Preservation Strategy and its implementation as supported by the County and the local jurisdictions. The HLC Executive Director manages the day to day operations of the HLC, including the supervision of a small staff presently comprised of one Preservation Planner and one part-time Administrative Assistant. The HLC Executive Director will report to executive management in the County Manager's Office. The HLC Executive Director will work closely with the public, the press, elected officials, commission members, government and municipal staff.



The HLC Executive Director might be for you if:

- You possess collaborative, strategic and entrepreneurial skills, and have a passion for historic preservation with a deep commitment to the mission of the organization
- You are a highly organized individual who can prioritize the goals and objectives of the HLC
- You can develop short- and long-term strategies to maximize the preservations efforts of the HLC
- You like nurturing positive working relationships with public officials, community leaders, residents, local and state government agencies and decision-makers, supporters and detractors, as well as the area's developers and builders
- You can lead the effort to further leverage technology for the benefit of the historic built environment.

QUALIFICATIONS



What you'll need to join us: *(Minimum Qualifications)*

- Bachelor's Degree in Historic Preservation, Architecture, Art History or related field
- In-depth understanding of Preservation Easements, Landmark Designation, National Register Designation and Preservation Deed Covenants. Demonstrated experience in financial forecasting and budget development and management, including personnel, maintenance and operations, and capital
- 5 years of successful and progressively responsible management and directly related experience
- Strong written and oral communication skills for diverse audiences

Experience creating and presenting strategic initiatives, business plans, performance data and informational updates to executive staff, external customers and boards/elected officials

- Willingness to work a flexible and varied schedule – position requires attendance at HLC and County meetings normally held after businesses hour

What we would really like you to have: *(Preferred Qualifications)*

- Master's Degree in one of the areas listed above
- 10 years of Historic Preservation experience
- Experience buying and selling property, including leveraging options on property
- Experience managing a revolving fund



COMPENSATION & BENEFITS

A competitive salary based on experience will be offered for the **Historic Landmarks Commission Executive Director** position with generous benefits. Benefits include medical, dental, vision care, flexible spending accounts, short- and long-term disability as well as basic and supplemental term life insurance. The selected candidate will be automatically enrolled into the North Carolina Local Government Retirement System upon their employment. In addition, there is optional participation in one of two deferred compensation plans, a 457 Plan or 401(k) Plan, with a 5% match from the County.



APPLICATION & SELECTION PROCESS



Qualified candidates please submit your resume by visiting our website careers.mecknc.gov Resumes will be screened on the basis of the criteria outlined in this brochure.

For more information, please contact:

For more information, please contact:
Charity Harris, Talent Acquisition Manager
Office Number: 980-314-2718

Mecklenburg County Is an Equal Opportunity Employer and Values Diversity At All Levels Of Its Workforce.

Visit the Mecklenburg County's web site at:
www.mecknc.gov

